

COLOMBO TEA TRADERS' ASSOCIATION

The Office of the CTTA, No. 50, NAVAM MAWATHA, COLOMBO 02.

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CIRCULAR NO. 03 OF 2023

January 09, 2023

Circular to Buyers operating at the Colombo Tea Auction

ALLOCATION OF TEA SAMPLES – 2023/2024

The Tea samples Sub-Committee will be reviewing categorizations for the allocation of Tea Samples to Buyers for the 12 months period from April 2023 to March 2024, shortly.

In order to determine the category for which you qualify and on which samples will be issued to you in the ensuing 12-month period, you are requested to submit to the Secretariat, on the annexed declaration Form, particulars on the volumes purchased by you at the Auctions during the period **January to December 2022**. Please note that, in doing so, the quantities, expressed in kilograms, of Ex-estate teas and Main Sale teas should be declared separately, in the prescribed Format. **The Form, duly perfected, should be returned to the Office of the CTTA by February 15, 2023, at the latest.**

In the case of certification by the Brokers, a separate letter bearing their authentication against the purchases made through each of them should accompany the declaration Form.

Members, who failed to submit their declarations to the Secretariat by the above date, will not be allocated Tea Samples for the period April 2023 to March 2024.



**Consultant
Office of the CTTA**

Encl:

ALLOCATION OF TEA SAMPLES – 2023/2024

Name of Company -

Address -

Facsimile Number -

E-mail address -

TOTAL QUANTITY PURCHASED FROM JANUARY TO DECEMBER 2022

(a) Ex-estate	
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(b) Main Sale	
1. High & Medium	
2. Low Grown (Leafy & Small Leaf)	
3. Off Grades	
4. BOP 1A	
5. Dust	
6. Premium Flowery	
Total	

The above statement must be certified by a Company Auditor OR the respective Brokers through whom the purchases were made. In the event of the latter, a separate letter must be submitted, indicating the quantities purchased through each Broker, duly authenticated by them.

Sample allocation for the period April 2021 to March 2022.....

We certify that the above particulars are true and correct.

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 Name & Signature of an authorized officer
 of the Company over the Company
 Rubber Stamp.

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 Certification of a Registered Auditor

Date:-.....