

THE COLOMBO TEA TRADERS' ASSOCIATION

C/o: The Ceylon Chamber of Commerce, No. 50, Nawam Mawatha, Colombo 02.
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CIRCULAR NO. 20 OF 2021

September 07, 2021

FOR THE ATTENTION OF THE CHIEF EXECUTIVE

Dear Sir,

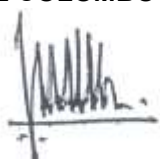
NOTICE OF THE 127th ANNUAL GENERAL MEETING

Notice is hereby given that the 127th Annual General Meeting of the Colombo Tea Traders' Association will be held on Wednesday, September 29, 2021 via **MS TEAMS**, commencing at 3.30 p.m.

Agenda

1. **a) Minutes**
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- To confirm the Minutes of the 126th Annual General Meeting held on Friday, September 25, 2020.
- a) Report & Accounts**
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- To adopt the Annual Report of the Committee and the Audited Accounts for the year 2020/2021
2. **Address by the Chairman**
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3. **Office Bearers**
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- a) To announce the Committee elected for the year 2021/2022
- b) To announce the Chairman and the Vice-Chairmen elected for the year 2021/2022
4. **Auditors**
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- To appoint Auditors for the year 2021/2022
5. **Any Other Business**
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- To deal with any other business, of which seven days notice shall have been given.

Yours faithfully,
THE COLOMBO TEA TRADERS' ASSOCIATION



H.D. HEMARATNE
CONSULTANT