

# THE COLOMBO TEA TRADERS' ASSOCIATION

The Office of the CTTA, No. 50, Nawam Mawatha, Colombo 02.

Telephone: 5588849/5588848; Facsimile: 2449352; [E-Mail ; hemaratne@ctta.lk](mailto:hemaratne@ctta.lk); [nisansala@ctta.lk](mailto:nisansala@ctta.lk)

**CIRCULAR NO. 25 OF 2023**

July 20, 2023

## **FOR THE ATTENTION OF THE CHIEF EXECUTIVE**

Dear Sir,

### **NOTICE OF THE 129<sup>th</sup> ANNUAL GENERAL MEETING**

Notice is hereby given that the 129<sup>th</sup> Annual General Meeting of the Colombo Tea Traders' Association will be held on Tuesday, August 15, 2023 in the **Oak Room** of the **Cinnamon Grand Colombo**, commencing at **6.30 p.m.**

### **Agenda**

**1. Minutes**

=====

a) To confirm the Minutes of the 128<sup>th</sup> Annual General Meeting held on Friday, September 30, 2022

**2. Annual Report & Accounts**

=====

To adopt the Annual Report of the Committee and the Audited Accounts for the year 2022/2023

**3. Office Bearers**

=====

a) To announce the Committee elected for the year 2023/2024

b) To announce the Chairman and the Vice-Chairmen elected for the year 2023/2024

**4. Auditors**

=====

To appoint Auditors for the year 2023/2024

**5. Company Secretary**

=====

To appoint the Company Secretary for the year 2023/2024

**6. Any Other Business**

=====

To deal with any other business, of which seven days notice shall have been given.

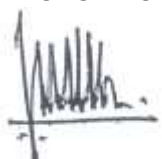
**7. Commencement of the Ceremonial Sitting**

=====

Ceremonial sitting will commence at 7.00 p.m. with the arrival of the Chief Guest, Guest of Honour, Special Guest and the Guest Speaker

Yours faithfully,

**THE COLOMBO TEA TRADERS' ASSOCIATION**



**H.D. HEMARATNE  
CONSULTANT**